ACADEMIC YEAR 2023 – 2024

Program	Term	Semester	Paper
FOUNDATION	**1**	**1**	**MAIN 1**

MODULE NAME:	**BASIC INFORMATION TECHNOLOGY-I**		
MODULE CODE:	**FCOM001**	EXAM DATE:	**16/11/2023**
TEACHER'S NAME:	**Mitha AL-khazimi**	DURATION:	**2 hrs.**

Questions to be answered on:	Allowed requirements	Number of pages
Computer	Computer	(Incl. Cover Page): **4**

Points of Attention:

- For each question, the maximum earned points are mentioned between brackets at the end of each question.
- Make sure your answers are written to the point.
- All answers must be written **in English**.
- When finished, save your answer on Moodle or hit the submit button.
- Cheating /copying is not allowed and will result in failing the exam.

FINAL MARKS

STUDENT NAME:		**10**
STUDENT ID:		
CLASS:		**40**

Number of answer scripts: ………………………   **Invigilator:** ……….……….............

Student's signature: …………………………………   **Time of receipt:** ……………........

Slide 1: [10 Marks]

1. Create a title slide in PowerPoint with the title "**Welcome to Our Seminar**" and the subtitle "**Exploring the World of Science.**"

2. Apply **bold** formatting to the title.

3. Change the font color of the title to **blue**.

4. Change the font size of the **title** to **"20" and subtitle** to "**24**" points.

5. Apply a **shadow** effect to the title.

6. Uppercase '**Our Seminar**'

7. Highlight '**Exploring the World of Science**'.

8. Apply a transition - **Reveal.**

9. Apply an animation - **Wheel.**

10. Apply a theme - **Facet** and apply the theme to **all slides**.

Slide 2: [10 Marks]

1. Insert a new slide with the **Title and Content** layout.

2. Write the following text:

"Exploring the world of science opens the door to a fascinating journey of discovery and understanding. Science, in all its branches, is the driving force behind our comprehension of the natural world and our ability to make meaningful contributions to society" (Ruffolo, 2002).

3. Apply a **Times New Roman** font and set the font size to **14** points.

4. Align the text to the **Centre**.

5. **Justify** the text.

6. Set the line spacing to **1.5**.

7. Apply **italics** and **underline** to the text.

8. Add **Footer** and **Header** to the slide with the following points:

• Insert "**date, time and slide number**" and apply to all slides in the **footer**.

9. Insert the comment ' **World of Science** ' in the slide.

10. Insert the hyperlink: **www.scienceworld.scholastic.com**.

Slide 3: [10 Marks]

1. Insert an online picture related to the topic "**scientific experiment**".

2. **Crop** the picture to remove unnecessary portions.

3. Apply a **border** to the picture.

4. Add a picture to the **right** content area.

5. The **dimensions** of the picture must be as follows:

   - **Height** - 6.07 cm and **width** - 4.67 cm
   - **Brightness** - 60% and **contrast -** 60%

6. Apply a slide **transition** of your choice to slide 3 only.

7. Set the slide advance time to **3 seconds** for slide 3 only.

8. Insert an **action button** and create a **hyperlink** to the Slide 1.

Slide 4: [10 Marks]

1. Insert **online picture**s related to **computer hardware** as shown above.

2. Place these pictures into **different shapes** and create a group.

3. Create text **WordArt** and type "**Hardware**" and orient your text according to the above figure.

4. **Save** the presentation and upload it on **Moodle**.

Reference:

Morrison, C., Pusins, D. and Ruffolo, L. (2015). *Computer Literacy Basics*. 5th ed. USA: Cengage Learning.

MLO & Bloom's Level of Complexity

#Q	MLO Addressed	Complexity Level
1	1,2,6,8	Understand / Apply/ Analyze /Evaluate /Create
2	1,2,3,6,8	Remember / Understand / Apply /Analyze / Evaluate / Create
3	1,2,3,6,8	Remember / Understand / Apply / Analyze / Evaluate
4	1,2,3,4,10	Remember / Understand/ Apply / Evaluate