

ACADEMIC YEAR 2023 – 2024

Program	Term	Semester	Paper
FOUNDATION	1	1	MIDTERM PRACTICAL
MODULE NAME:	INFORMATION TECHNOLOGY-II		
MODULE CODE:	FCOM002	EXAM DATE:	19/10/2023
TEACHER'S NAME:	Ahlam Al Balushi	DURATION:	1 hr 30 min

Questions to be answered on:	Allowed requirements	Number of pages
MS Word and Moodle	Pen /Computer	(Incl. Cover Page): 3

Points of Attention:

- For each question, the maximum earned points are mentioned between brackets at the end of each question.
- All answers must be written **in English**.
- Create a folder on the One Drive. Save your computer file(s) in this folder.
- Folder name must include Student ID-First Name-Class Number. Example: 00444-18-Ahmed-A02.
- When finished, upload your file to **Moodle**.
- Cheating /copying is not allowed and will result in failing the exam.

FINAL MARKS	
STUDENT NAME:	
STUDENT ID:	15
CLASS:	

Number of answer scripts:

Invigilator:

Student's signature:

Time of receipt:

Question 1

[8 Marks]

1. Create a new Word Processing file.
2. Type the text given below. (2 marks)

The development of technology has led to the emergence of the Fourth Industrial Revolution (4IR), such as robotics, artificial intelligence, cloud computing, virtual reality, blockchain, and 3D printing. There has been a profound impact of these technologies on our lives, including transportation, energy, health care, commerce, and education. In addition, 4IR changed workforce characteristics that lead to the creation of new jobs and the automation of many low-skilled jobs, especially repetitive ones.

(Al Riyami, Al-Maskari, & Ghnimi, 2023).

3. The **font size** of the **text must** be **12** and the font type, **Times New Roman**. (1 mark)
4. Alignment must be set to **Justify**. (0.5 mark)
5. Adjust the line **spacing** of the paragraph to **1.5**. (0.5 mark)
6. **Replace** 'characteristics' with 'attribute'. (1 mark)
7. **Write** 'Fourth Industrial Revolution (4IR)' above the text. (1 mark)
8. The title must be in **Arial, size 28, bold**, and aligned to the **center**. (2 marks)

Question 2

[7 Marks]

1. Insert a page break.
2. Copy the text below to the second page. Text will be provided in Moodle. (1 mark)

Exercise is an essential component of a healthy lifestyle. Physical activity plays an important role in improving our well-being, whether it's a brisk walk in the park, a vigorous gym session, or simple stretches at home. There are several benefits to be gained from it, including:

Exercise improves physical and mental health.
It boosts energy and enhances sleep
Strengthens muscles and bones
Builds social connections
Sharpens cognitive function
Reduces stress
Promotes long-term health

3. Apply bullets for the list items that are in the above text. (0.5 mark)
4. All bullets must be capitalized. (0.5 mark)
5. Find the word ' healthy' and format it as follows: (1.5 mark)
 - Font color: Blue
 - Underline style: Double Line
 - Underline Color: red

6. Add the equations shown below at the end of the text. They must be numbered in order.

(3.5 marks)

$$X^2 + X^3 / 45$$

$$(C_3H_4O_2) n$$

$$3x^2 + 90x_7 * 30m^4$$

Reference:

Al-Riyami, T., Al-Maskari, A., & Al-Ghniimi, S. (2023). Faculties behavioural intention toward the use of the Fourth Industrial Revolution related technologies in Higher Education Institutions. International Journal of Emerging Technologies in Learning (iJET), 18(07), 159–177. doi:10.3991/ijet.v18i07.37051

MLO & Bloom's Level of Complexity

Q #	MLO Addressed	Complexity Level	Mark	Remark
1.1 – 1.8	9, 10	Applying	8	
2.2 – 2.6	9, 10	Applying	7	